



# **Bradwell Parish Council**



**Minutes from the Parish Council meeting on  
24<sup>th</sup> February 2025 held at Leo Coles Pavilion 6.00pm  
Website: [www.bradwellparishcouncil.co.uk](http://www.bradwellparishcouncil.co.uk)**

**Present:**

*To be received and recorded*

Cllrs. Sargeant (Chairman), Hamilton (Vice Chair), Watson, Barron, A. Vanderpal, S. Vanderpal and Frew. Cllr. D. Candon Bradwell North Ward Borough. Gill Crossland Clerk and Assistant Clerk Vicki Hemp.

**The meeting commenced at 6pm**

The Chairman opened the meeting, explained the fire evacuation procedure.

**1. To consider apologies for absence: ref (02/25/01)**

*To be received and recorded*

Apologies received from Cllr. Wainwright due to another meeting commitment and Cllr. Hacon as away from home. Both accepted by Council.

No apologies received from Borough Cllrs. Smith, Annison, Plant, Capewell and Stenhouse.

**2. Declarations of Interest for items on the agenda and applications for dispensation: (ref 02/25/02)**

*Members are to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct*

None declared.

**3. Public Participation session (15 minutes): (ref 02/25/03)**

*Members of the public will be invited to give their views/question on agenda items or raise issues for consideration. This item is limited to 15 minutes.*

No members of public present.

**4. Minutes of last meeting: (ref 02/25/04)**

The minutes of Parish Council meeting on 27<sup>th</sup> January 2025 had been circulated to all Councillors prior to meeting. It was unanimously agreed as a true and accurate record. Proposed by Cllr. Hamilton, seconded by Cllr. Watson. All hands in favour. Minutes signed by Chairman, Cllr. Sargeant.

**5. Matters Arising from the minutes not elsewhere on the agenda: (ref 02/25/05)**

*The Clerk and members as appropriate to report any matters arising*

Clerk informed Council that grit bin ordered will be returned and replaced with a smaller one. School has been advised accordingly.

Clerk has instructed NP Law to deal with One-Com but to-date had not received anything from them. Clerk had received confirmation from GYBC that our precept application had been agreed in full.

**6. Reports: (ref 02/25/06)**

*To receive any reports i.e. Police and Borough Councillors reports from the last meeting*

Cllr. Candon was present to give a verbal report and update.

Clerk read Police Report to Council.

Reports see appendix 1 attached.

## 7. Planning: (ref 02/25/07)

To consider recommendations from the Planning Working Group on any new applications and to report any Borough Council decisions made since the last meeting

### Planning for February 2025

**06/24/0903/HH - No Objections - This appears to be a revised application for an extension to a Bungalow. As per the application as submitted there are not objections. However, a previous application for this property referred to a Beauty Solon being part of the extension. If this is the case further consultation should be made as to the future use of the extension.**

Development: Erection of single storey side extension and alterations.

Location: 16 Linden Tree Gardens Bradwell NR31 8NQ

**BA/2025/0007/AGR – Broads Authority determined Prior Approval is not required**

Proposal: The proposed building will be a standalone structure used for the storage of agricultural machinery and hay.

Address: Humberstone Farm, Mill Road, Great Yarmouth, Norfolk

Applicant: Mr Ivan Vincent

**06/25/0014/HH - No Objections - provided proposed 6ft side wall does not creep forward in front of current front of property line.**

Development: Erection of a single-storey rear extension. Removal of chimney. Erection of two storey side extension. Erection of one- and two-storey front extension. Installation of timber cladding to front, side and rear. Erection of a detached garden room to the rear. New 6ft wall to enclose side garden.

Location: 19 Wren Drive Bradwell NR31 8JW

All above proposed by Cllr. S. Vanderpal, seconded by Cllr. Hamilton. All hands in favour.

## 8. Finance: (ref 02/25/08)

To receive and approve accounts for payment, including any retrospective spending delegated to the Clerk and to note receipt of monthly income, to also include discussion on:

### Payments 24th February 2025

Num-ber	Invoice No	Minute Reference	Supplier	Service supplied	Total
1			Barclaycard	Various	£129.63
2			Kevin Nursey	Salary	£454.27
3			Vicki Hemp	Salary	£946.40
4			Gillian Crossland	Salary	£899.05
5			HMRC	Employer Tax/NIC	£367.36
6	NWS100256433		Norse	Bin Rental	£67.08
7			Kevin Nursey	Fuel	£6.08
8	8308		The Signsmith	Community Garden Sign	£151.20
9	8762		Starboard Systems	Scribe Subscription	£117.60
10	7463429		Onecom	Telephone/Internet services	£85.32
11	365545262/25		Total Energies	Electricity LCP	£207.99
					<b>£3,431.98</b>

## BANK ACCOUNTS

			Total
Receipts	Community Garden Grant		£9,100.48
Receipts	VAT refund		£8,318.88
Receipts	Dog Show		£70.00
Receipts	Village Show		£115.00
Payments	Various		£44,372.04
31/01/2025	Lloyds Business Account bal		£25,878.46
31/01/2025	Lloyds Commercial Instant bal		£40,000.00
31/01/2025	Lloyds 32 Savings Account bal		£0.00
31/01/2025	Community Account bal		£10,703.20
31/01/2025	Business Premium Account bal		£85,985.92
			<b>£162,567.58</b>

- a) Above payments to be paid en-bloc proposed Cllr. Barron, seconded by Cllr. A. Vanderpal. All hands in favour. Payment Authority signed. Cllr. A. Vanderpal and Clerk had verified accounts and carried out a bank reconciliation as at 31.1.2025. Bank reconciliation signed.
- b) Cllr. Barron proposed purchase of waste bin for Browston Corner, Beccles Road @£201.13, seconded by Cllr. Frew. All hands in favour.
- c) Cllr. Frew proposed that Tina Newby be appointed as Internal Auditor for 2024/25 @ £210.00, seconded by Cllr. Watson. All hands in favour.
- d) Clerk had received four quotes for floodlight on Leo Coles Pavilion. Two quotes were considered with Wi-fi switch favoured over a lockable switch. Council unanimously agreed for Clerk to obtain another wi-fi quote with authority to instruct work to be carried out up to a sum of £800 without further consultation. Proposed Cllr. S. Vanderpal, seconded Cllr. Hamilton. All hands in favour.

### 9. King`s Garden: (ref 02/25/09)

- a) Cllr. A. Vanderpal proposed screening between the garden and the allotments up to £200 be purchased prior to opening, seconded Cllr. Frew. All hands in favour.
- b) King`s Garden will be re-named **Bradwell Community Garden** and officially opened to the public on 25<sup>th</sup> March 2025 at 1pm. This will be advertised prior to opening.

### 10. Events Working Group: (02/25/10)

*Members to report any updates from the recent working party meeting*

Cllr. Watson informed Council that both the Fun Dog Show and Village Show were coming along nicely with stall bookings flooding in.

A flag will be purchased for VE Day 8<sup>th</sup> May and an event with lighting of the beacon at Leo Coles Pavilion being planned.

### 11. Allotments: (ref 02/25/11)

*Members to report any updates as appropriate and to include any issues raised during the recent Advisory Committee meeting*

Cllr. Hamilton informed Council that the Advisory Committee had requested an extension on the Parish Council decision for all tenanted plots to be insured from 1<sup>st</sup> April 2025. It was unanimously

agreed that an extension was not in the best interest of the Parish Council and, therefore, a letter instructing insurance to be in place by 1<sup>st</sup> April 2025 would be sent out to all tenants immediately. Plot holders with chickens have been instructed they must put down trays of disinfectant to prevent any spread of bird flu.

All plot holders had been reminded that a 20% rent rise would take place on 1<sup>st</sup> October 2025.

**12. Properties & Assets Working Group: (ref 02/25/12)**

*Members to report any updates from the recent working party meeting*

A working group meeting is booked for Thursday 27<sup>th</sup> February with an architect present.

**13. Crime Prevention in Bradwell: (ref 02/25/13)**

Cllr. Barron informed Council that Norfolk was the only County not to have PCSO coverage. Council agreed that Bradwell could only benefit should we campaign further and push for this service.

Cllr. Candon agreed that with isolated problems that happen throughout the year, the Parish Council may wish to consider forming a Community Crime working group which should include councillor members, representative from Borough Councillors, Norfolk Constabulary if available, and other local stakeholders. Cllr. Candon would be happy to sit on this working group to form proposals for full Council to consider. Cllr Candon would then look at forming a Safer Community Scheme depending on the outcomes. Cllr. A. Vanderpal proposed Cllrs. S. Vanderpal, Barron, Sargeant and Frew form a working Group, seconded Cllr. Watson. All hands in favour.

**14. Bradwell Parish Council Website: (ref 02/25/14)**

Clerk informed Council that the installation of CitiFibre would take place on 3<sup>rd</sup> March 2025.

**15. Norfolk Association of Local Councils: converts from a co-operative society to a company limited by guarantee: (ref 02/25/15)**

Cllr. Frew proposed to vote `Yes` to both NALC converting to company limited by guarantee and Roger Taylor being appointed to carry out the conversion, seconded by Cllr. Barron. All hands in favour.

**16. Annual Waste Day: (ref 02/25/16)**

Cllr. Hamilton proposed the waste day go ahead with GYBC @ £1,281.54 exc VAT on 26<sup>th</sup> April, seconded by Cllr. Barron. All hands in favour. It was unanimously agreed that for the autumn collection two quotes would be obtained.

**17. Correspondence: (ref 02/25/17)**

*To report any correspondence received*

- a) Maintenance for Gipsies Green roadway. A copy of the original letter to all residents had been sent to the enquirer.
- b) Overflowing bins on Royal Sovereign Crescent and Burgh Road had been reported and dealt with by GYBC.
- c) The request to cut back Green Lane playing field hedge on pavement side had been reported to GYBC.

**18. Date of next meeting:**

The next Parish Council meeting date was confirmed as **Monday 31<sup>st</sup> March 2025** at 6pm at Leo Coles Pavilion.

***There being no other business, the meeting closed at 7.55pm***

***Signed..... Date .....***

## **Bradwell Parish Council 24<sup>th</sup> February 2025 Minutes Appendix 1**

### **Cllr. Candon North Ward Borough Report**

Devolution will mean that District and Borough Councillors will be replaced by one, two or three single units. Proposals will need to be submitted by September 2025. More information is awaited from Government to see what structures they would like to see and what they want Parish and Town Councils to look like, responsibilities that they may wish to pass down and hopefully further funding that will become available with any extra responsibilities. Government is dealing only with County Councils presently and Borough Councils have no say on elections. As far as Borough Councils are aware their elections will still go ahead in 2027 unless otherwise advised.

A new system for bin emptying and grass cutting is now in force with every bin in Bradwell now fully tagged into the system. The grass cutting is to start in March this year with an additional cut. This is one month earlier than previous years with a total of eight cuts.

The Adizone area will be completed by end March including CCTV camera.

Each member has up to £2,000 to help towards projects, making improvements or donations. This enables Borough Councillors to focus support on local communities. In total this will mean £6,000 for North, and £6,000 for South of Bradwell. Borough Councillors could work with Parish Councils on how this money would be best spent in the community.

### **Police Report**

PC Gray's leave date has been announced for 20<sup>th</sup> March and Pc Joe Pike will be taking over our area. PC's will be operating from Gt. Yarmouth Police station as from 7<sup>th</sup> February and not Gorleston.

There will be two teams instead of three with more officers and presence but will also cover North Norfolk. This will mean our officers could be pulled into cover North Norfolk and vice versa sharing the load depending on need.

Ten car incidents reported Edison Way in October. Interviewed three out of four suspects linked to the investigation. CPS charge decision awaited.

Two cars broken into Breeze Close and Pightle Close. Two arrests and CPS charge decision awaited.

Parking still an issue but not a police issue as obstructions on pathways within limits. Need traffic control to get involved and understand Carl Annison is looking into this. PC Gray suggested that if The Old School Village Centre could accommodate a couple of parking spaces that they may be able to rent out to the Taxi company.

