



Bradwell Parish Council



Minutes from the Parish Council meeting on 29th January 2024, 7.00pm held at Leo Coles Pavilion

PRESENT:

Cllr. Sargeant (Chairman), Cllrs. Hale, Barron, Huges, A. Vanderpal and S. Vanderpal, Watson, Gill Crossland Parish Clerk, Vicki Hemp Assistant Clerk and Miranda Lee.

The meeting commenced at 7.00pm

The Chairman opened the meeting, explained the fire evacuation procedure and all Cllrs introduced themselves to the new Clerks.

1. APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Cllrs Hamilton, Hacon, Patterson, Wainwright and County Cllr Annison. To accept the apologies proposed Cllr Sergeant, seconded Cllr S. Vanderpal. All in Favour.

2. DECLARATIONS OF INTEREST:

None disclosed.

3. PUBLIC PARTICIPATION:

There was no public section.

4. CEMETERY EXTENSION:

Miranda Lee, Head of Public Services GYBC, brought to Council proposal of a project set in their 2024/25 budget. This is to extend the Crematorium at Falkland's Way Green area as only space for another 5-10 years left. At Gorleston old cemetery there is little new space available and limited land to obtain for burials. Burial demand is steady with approximately an average of 53 plots required per year. Cremations are becoming more popular. Councillors' questions were answered (see sheet attached for Councillors information) and Ms Lee confirmed that, when designs and viable perimeters are received, a return visit will be arranged prior to planning permission being sought. They would then welcome the Parish Councils views and comments going forward.

5. MINUTES OF LAST MEETING:

The Minutes of the Parish Council meeting 18th December 2023 pages 49-53 had been circulated to all members prior to the meeting. It was unanimously agreed as a true and accurate record proposed Cllr. S. Vanderpal, seconded Cllr. Hale. Minutes signed by Cllr. Sergeant.

6. MATTERS ARISING:

None noted.

7. PLANNING:

Planning – BA/2023/0484/FUL Humberside Farm, Mill Road. Construction of storm porch.

No objections to be put forward.

Applications – No objections

06/23/0871/TRE - 8 Rosedale Close. Works to T1 and T7 oak trees

06/23/0767/TRE – 12 Rosedale Close. Reduce oak tree by 40% and thin canopy

06/23/0911/CD – Unit 4 Woodfarm Lane. Discharge of condition 9 of pp 06/21/0499/D

Provision of signs compliant with traffic sign regulations relating to delivery vehicles.

Application - Objections

06/23/0869/VCF – 210 Beccles Road. Retrospective application for removal of cont 4 from pp 06/21/0773/F to allow the continued occupation of the annex without first constructing the single storey dwelling extension.

It was agreed to object to the above planning application on the basis that the original application Part 2 sub-section 4 prohibits occupation until the work is complete. This should be adhered too. However, this is a retrospective application so it is probably true that the property is now occupied anyway.

8. FINANCE:**Payments**

No.	Payment Type	Date	Supplier	Description of Supply	Total
1	DD	22/11/23	Norse	Rental charges	£9.60
2	DD	22/11/23	Barclaycard	Wave £284.32, tool hire £76.08	£360.40
3	BACS	23/11/23	Bradwell Reading Room	Annual Grant	£1,650.00
4	DD	30/11/23	Onecom	Telephone/Broadband	£79.08
5	BACS	01/12/23	Nalc	Training travel expenses	£11.70
6	BACS	01/12/23	NCC	NP Law fees for Kings drive Land	£849.48
7	BACS	01/12/23	Norfolk Pension Fund	Council & C. Bacon contributions for October and backdate pay	£313.23
8	CQ 104789	06/12/23	Dumisani	African Drummers	£30.00
9	DD	14/12/23	ICO	Data protection fee	£35.00
10	DD	16/12/23	K. Nursey	Caretaker Salary	£436.80
11	BACS	16/12/23	K. Ruddock	Locum Clerk Salary	£644.22
12	BACS	16/12/23	The Old School	Youth Club room hire	£130.50
13	BACS	16/12/23	Willert Electrical	CCTV – hard drive installation	£220.32
14	BACS	16/12/23	JAW Electrical	Leo Coles PAT testing	£72.00
15	DD	24/12/23	Norse	Vat on rental charges	£37.74
16	DD	24/12/23	Barclaycard	DIY Tools	£92.16
17	DD	28/12/23	Total Energies	Leo Coles Electric	£525.32
18	DD	28/12/23	WAVE	Water – Clay Lane Allotments	£78.05
				Total	£5,575.60

Receipts

No.	Debtor	Description of receipt	Total
1	Various	Allotment receipts	£55.00
2	HMRC	VAT return	£0.00
		TOTAL	£55.00

Bank Bal B/F after December Payments	
Community Account	£110,396.18
Premium Account	£42,551.60
Total	£152,947.78

To propose payment for the above sheet. Proposed by Cllr S. Vanderpal, seconded Cllr A. Vanderpal. All in Favour.

Barclay Bank account and Barclaycard

To place Clerk Gill Crossland onto the Barclays Bank Account (not authorisation). Mandate form

completed and signed by Barclays signatories. Proposed Cllr. Sargeant, seconded Cllr. Watson. All hands.

To place Clerk Gill Crossland onto the Barclaycard account and order card for authorising payments. Proposed Cllr. Sargeant, seconded Cllr. Watson. Unanimous vote.

Volunteer to sit on Finance Committee

Cllr. A. Vanderpal volunteered to sit on Finance Committee following a vacancy. Proposed Cllr. Sargeant, seconded Cllr. S. Vanderpal – All hands.

Training

To agree Assistant Clerk Vicki Hemp attend NALC Clerk training in March 2024 for a cost of £90.00. Proposed Cllr. Sargeant, seconded Cllr. S. Vanderpal.

Petty Cash

To agree to bank the existing petty cash sum of £50.00. Proposed Cllr. Sargeant, seconded Cllr. S. Vanderpal.

Donation Request

A donation request from Centre 81 was discussed by Councillors. It was debated whether a monetary donation or piece of preferred equipment should be considered. Having established that Bradwell parishioners use the Centre 81 facilities it was felt appropriate to donate a money sum of £250.00. Proposed Cllr. Barron, seconded Cllr. Huges.

9. Youth Provision:

Cllr. S. Vanderpal informed councillors that this project was moving fast. She has had a meeting with Roland Walford at Old School Village Centre to discuss storage. Several pieces of equipment had been obtained including two TV's and a WI plus crafting pieces. Cllr. Vanderpal shared the proposed advert for two members of staff initially. This will go on display as soon as possible on our Facebook page, display boards and in schools. It will be particularly targeted to attract people with experience in working with children and have DBS checks and first aid experience in place. It is hoped that the commencement date will be third week of February and to run for an initial period of thirteen weeks. Staff will be employed by the Parish Council on an hourly rate of £11.50. A tuck shop will be available to purchase extra snacks should the children wish. However, the entrance fee of £1.50 will include squash drinks and a healthy fruit snack. The Club will offer a wide variety of entertainment varying weekly with a visit from the Owl Sanctuary already in mind. Lots of fun and games will be available but also a quiet area. The YMCA, after a two-week extension, has now finished with the Youth Club. A budget of £4,160 has been allowed by the Parish Council which will include payment of staff wages, room hire, storage and sundries. Should the Club be successful it is anticipated an annual cost of approximately £10 – 12,000 would be required to run the Club beyond the initial probationary period.

10. EVENTS WORKING GROUP:

Cllr. Watson reported that the Village Show was planned for Sunday 11th August 2024 1pm – 5pm.

Cllr. S. Vanderpal advised that she would arrange for the car park to be open. Cllr. Barron has arranged for a bike from Blood Bikes Norfolk to be on show. Clerk has booked a Coconut Shy stall. Cllr. Sargeant will confirm pitch prices on Cllr. Hamilton's return from holiday.

Also, a dog show was in the pipeline for Sunday 14th April 2024.

Cllr. Watson requested that councillors and members of the public come forward to volunteer as these events take a lot of organising with few volunteers. Gill and Vicki, new Clerks, offered their services on both days.

A Remembrance Day in November 2024 is also being planned.

11. OLD SCHOOL MEMORIAL BENCH:

A family memorial bench enquiry which will replace the existing bench outside the school at Old School Village Centre is awaiting a reply regarding a fixing price from GYBC.

12. ALLOTMENTS:

A revised Allotment Agreement is in consultation with Advisory Committee. A copy was passed to Councillors by the Clerk but the Chairman explained that this was a draft of a very early document that is currently being worked on by the Committee in readiness for November renewals. This will be

brought back to the table at a later stage for discussion by Councillors.

13. PARISH COUNCIL DEFIBRILLATORS:

A meeting between Clerks and Jayne Biggs, Heart 2 Heart Norfolk had to be postponed so this item will be placed on the agenda for February 2024.

14. CORRESPONDENCE:

None received.

15. DATE OF NEXT MEETING:

This meeting will take place at 7pm on 26th February 2024 at Leo Coles Pavilion.

16/17.

These items had been completed in previous meetings and were unanimously acknowledged as a typing error.

Late entry – Chairman agreed to accept a late item on the agenda

18.Kings Garden Grant:

Cllr. Hamilton had requested by email that Council agree to the spending of £8,000 being able to proceed for the above project without coming back to Council. Approximately £1,500 had already been spent leaving an unspent grant of £8,500. This money is designated funding for Kings Garden project. Proposed Cllr. Sargeant, seconded Cllr. Watson. Unanimous vote by Council.

There being no other business, the meeting closed at 8.35pm

Signed Date

