



Bradwell Parish Council



**Minutes from the Parish Council meeting on
Tuesday 28th May, 2024 held at Leo Coles Pavilion 6.00pm**

PRESENT:

Cllrs. Sargeant (Chairman), Hamilton (Vice Chair), Barron, Patterson, Watson, S. Vanderpal, A. Vanderpal and Hacon. Gill Crossland Clerk.

The meeting commenced at 6.00pm

The Chairman opened the meeting, explained the fire evacuation procedure and all Cllrs introduced themselves.

1. APOLOGIES FOR ABSENCE:

Cllrs. Wainwright and Huges. No apologies received from Borough Councillors, Annison, Candon, Smith and Stenhouse.

2. CO-OPTION OF ALANNA FREW TO COUNCIL:

Following an application and a meeting with Cllr. Sargeant, Hamilton and A. Vanderpal Cllr. Sargeant proposed co-option to Council of Alanna Frew. Seconded by Cllr. Hamilton. All hands in favour. All Councillors welcomed Alanna onto Bradwell Parish Council. Clerk will arrange a welcome pack.

3. DECLARATIONS OF INTEREST:

Cllr. Hamilton, Watson and Barron are on Management Team of Old School Village Centre.

Cllr. Hacon is a Trustee of the Old School Village Centre.

Cllrs. S & A Vanderpal - IT consultant Bright Development.

Cllrs. S. & A. Vanderpal - Planning application 06/24/0215/F

4. PUBLIC PARTICIPATION:

Four members of the public were present at the meeting. Concern was raised regarding Planning Permission 06/24/0188/PAD. The Planning Committee had put in a 'no objection subject to neighbours' comments. Following further discussion and information brought to our attention Cllr. Sargeant proposed that further comments should be made by Bradwell Parish Council prior to the closing date of 30th May 2024, seconded by Cllr. Hacon. All hands in favour.

Members of the Allotment Advisory team for the Cley Road allotments requested the financial position of the money paid by allotment holders. Cllr. Hamilton produced approximations of income and expenditure for 2023/24. These costs included skip hire, water, repairs, insurance Clerk and Caretakers time. Net profit for the allotments shows a deficit of £4,422.48. Cllr. Hamilton will put these figures through the Finance Working Group and Information will be fed back to the Allotment Advisory Group.

Clerk will investigate what Bradwell Parish Council insurance covers with regards to allotments.

5. MINUTES OF LAST MEETING:

The minutes of Parish Council meeting 29th April 2024 were approved by all Councillors present and signed by Cllr. Hamilton who was acting Chairperson of that meeting.

6. MATTERS ARISING:

Clerk raised two items arising from this meeting. The insurance policy renewal quote had now been received. One year cover with Clear Insurance priced at £3,771.00 and three years £3,662.56. Cllr. Sargeant and Clerk had spent time looking at the present insurance cover. Mill Lane Centre has been removed as this building is now insured separately. Leo Coles Pavilion, Golden Jubilee Pavilion and Annexe cover were increased by inflation. Renewal is due on 1st June 2024 so going out to tender on this renewal is not an option. Cllr. Sargeant proposed the insurance be renewed with Clear Insurance for three years at £3,662.56, seconded by Cllr. S. Vanderpal. All hands in favour.

The Lloyds bank account has gone through the first stage of opening and should be ready to use imminently. This account comes with charges of £8.50 monthly fee and small fees for certain transactions after the first twelve months. However, they will offer a much higher rate of interest on funds that are not required for immediate use. Clerk advised Council that all banks have an indemnity limit of £85,000 and BPC total sum exceeded this amount. Although all funds to-date have been held in Barclays Bank Council need to consider the risk and impact of this. Cllr. Barron proposed that

£85,000 should be moved over to Lloyds as soon as the account was opened. This sum should be split between a current account for everyday usage and the remaining lump sum into a savings pot to maximise income. Funds over the sum of £85,000 should be retained in the Barclays account until the Clerk research other investment options available, seconded by Cllr. A. Vanderpal. All hands in favour.

7. PLANNING

PLANNING REPORT MAY 2024 AGENDA

06/24/0188/PAD – No objection subject to neighbours' comments

Development: Application to determine if prior approval is required for a proposed change of use of half of an agricultural building into a 3-bedroom bungalow dwelling (use class C3), and associated conversion works to provide doors and windows to existing openings and install rooflights

Location: Doles Lane Poultry Farm Doles Lane, off Lords Lane Bradwell Great Yarmouth NR31 9DZ

06/24/0202/NMA – No objection subject to neighbours' comments

Development: Proposed non-material amendment to 06/21/0134/F - Revision of fenestration to rear elevation of dormer

Location: 47 Mill Lane Bradwell GREAT YARMOUTH Norfolk NR31 8HH

06/24/0307/HH – No objection subject to neighbours' comments

Development: Proposed single storey rear conservatory.

Location: 14 Blackbird Close Bradwell NR31 8RU

06/24/0215/F – No Objection subject to neighbours' comments

Development: Change of use of land to residential curtilage as an extension to Bluebell Cottage, and construction of an extension to the existing garage

Location: Bluebell Cottage Jews Lane Bradwell NR31 8PU

06/24/0318/NMA – No Objection subject to neighbours' comments

Development: Proposed non-material amendment to pp 06/19/0697/D - to include the addition of 4no. photovoltaic panels to the roof and the installation of air source heat pumps to plots 1-31, 36-39, 42-46 and 187-196

Location: Bowlers Green off Lowestoft Road Hopton NR31 9TE

06/24/0234/HH – No Objection subject to neighbours' comments

Development: First floor extension over existing single storey entrance hall to form study.

Location: 1 Ollands Road Bradwell NR31 8TQ

06/24/0203/HH – No Objection subject to neighbours' comments

Development: Proposed extension to existing rear dormer; Replace the existing single storey rear extension hipped roof with a vaulted roof and gable end.

Location: 2 Briar Avenue Bradwell GREAT YARMOUTH Norfolk NR31 8NB

Cllr. Sargeant proposed en bloc, seconded by Cllr. Barron. All hands in favour except 06/24/0215/F with five hands in favour two abstentions.

8. FINANCE

Payments

No.	Payment Type	Date	Supplier	Description of Supply	Total
1	BACS		Jane Grant	Dog Show cancellation	£10.00
2	DD		Total Energies	Electricity	£655.37
3	DD		Onecom	Telephone Services provider	£85.32
4	BACS	25.03.2024	Heart2Heart	Defibrillator equipment	£1,185.00
5	BACS		C.S.Robertson Bulders	Kings Drive Wall	£785.28
6	BACS	29.04.2024	Therapy Dogs Nation-wide	Dog Club Donation	£300.00
7	BACS	29.04.2024	Bright Development Ltd	IT inv BD-BPC-02/03/04/05/06	£450.00
8	BACS	29.04.2024	V. Hemp	Recorded deliveries Allotments	£9.15

9	DD	30.04.2024	Norse Waste Solutions	4x rental 2x empty	£67.08
10	DD	16.05.2024	K. Nursey	Salary	£436.80
11	BACS	16.05.2024	K. Nursey	Balance Salary	£17.47
12	BACS	16.05.2024	V. Hemp	Salary	£908.05
13	BACS	16.05.2024	G. Crossland	Salary	£847.50
14	BACS	16.05.2024	HMRC	Tax & NI	£346.11
15	BACS	29.04.2024	Runham Wildlife Rescue	Dog Show Donation	£300.00
16	DD	28.05.2024	Barclaycard	No Transactions	£0.00
				Total	£6,403.13

- a) Cllr. Hamilton proposed that two 'no motorcycles or cars' signage and mounting for walkway between Royal Sovereign and Lumsden Close be purchased, seconded by Cllr. Sargeant. All hands in favour.
- b) Cllr. S. Vanderpal proposed an un-budgeted spend of circa £38 + VAT to update the Chairman's board at Leo Coles with the newly appointed Chairman Cllr. Sargeant, seconded by Cllr. A. Vanderpal. All hands in favour.
- c) New Office programme, docking stations and IT equipment postponed to 24th June 2024 meeting.

9. YOUTH CLUB:

Cllr. Barron proposed BPC pay thirteen weeks room hire to Old School Village Centre for non-cancellation of rental and cancel all further bookings until further notice for the Youth Club, seconded by Cllr. Sargeant. Three hands in favour and three abstentions.

10. EVENTS WORKING GROUP:

Cllr. Hamilton updated Council on recent and planned events. Good progress is being made on the Village Show and 80th anniversary of D-day.

11. ALLOTMENTS:

Cllr. Sargeant proposed the previous tenant of plot 2 Beccles Road be billed for up to £1,000 to cover cost for skip hire and manpower to clear and prepare the site before being able to pass over to a new tenant, seconded by Cllr. Watson. All hands in favour. The monitoring officer will be contacted for further advise.

12. PARISH COUNCIL DEFIBRILLATORS:

Clerk confirmed both BPC defibrillators were now up and running and registered on circuit following replacement of equipment. BPC was very thankful to the team at Batchelor Electrical Services Ltd. who did the necessary electrical work free of charge. Also, Jayne Brigg for all her help. Cllr. Barron proposed the purchase of two Bleed Kits @ £40 each one to be placed in both BPC defibrillator cabinets, seconded by Cllr. Hamilton. All hands in favour.

13. CORRESPONDENCE:

A concern raised regarding chickens at Beccles Road allotments site is being dealt with by the RSPCA.

14: DATE OF NEXT MEETING:

The next Parish Council meeting date was confirmed as Monday 24th June 2024 at 6pm at Leo Coles Pavilion.

There being no other business, the meeting closed at 8.00pm