



Bradwell Parish Council



Minutes from the Parish Council meeting on 25th March, 2024 held at Leo Coles Pavilion 7.00pm

PRESENT:

Cllr. Harry Hamilton (Chairman), Cllrs. Sargeant, Patterson, Barron, Hacon, A. Vanderpal, Watson, Gill Crossland Parish Clerk.

The meeting commenced at 7.00pm

The Chairman opened the meeting, explained the fire evacuation procedure.

1. APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Cllrs Huges, Wainwright, S. Vanderpal and County Cllr Annison. To accept the apologies, proposed Cllr. Hamilton, seconded Cllr. Sargeant. All in Favour.

2. DECLARATIONS OF INTEREST:

None disclosed.

3. PUBLIC PARTICIPATION:

There was no public present.

It was unanimously agreed that future Agenda`s should be advertised in the Mercury in addition to our Website and Notice Boards to reach as many of the public as possible.

4. MINUTES OF LAST MEETING:

The minutes of the Parish Council meeting of 26th February 2024 had been circulated to all members prior to the meeting. With three minor amendments, to accept as a true and accurate record.

Proposed Cllr. Hamilton, seconded Cllr. Sargeant. All in Favour.

5. MATTERS ARISING:

Six applicants for the volunteer role of the Reading Room have been contacted. Applicants will also be advised of other volunteer roles available.

6. TO ACCEPT RESIGNATION OF COUNCILLOR HILARY HALE:

Chairman expressed his sadness to have received Cllr. Hale`s resignation from the Parish Council. Ms. Hale is heavily committed to Mill Lane Centre and will continue to be so. An acknowledgement of her resignation will be sent out imminently. The Parish Council would like to thank Ms. Hale for all her dedication given in her role as councillor.

7. PLANNING:

No Objections – Application No: 06/24/0041/F

Development: Erection of a plant enclosure building to house bulk containers of material manufacturing of pharmaceutical products.

Location: Aeropak Chemical Products Ltd Viking Road Bradwell Great Yarmouth NR31 0NU

No objections providing the concerns of Phillipa Nanson, Sustainable Development Officer Water Management Alliance are addressed regarding Land Drainage Consent before this planning application progresses.

Proposed Cllr. Sargeant, seconded Cllr. Watson. All hands in favour.

No objections - Application No: 06/24/0009/HH

Development: Front & rear single storey extension and 2 storey side extension to form additional accommodation.

Location: 41 Mallard Way Bradwell Great Yarmouth NR31 8JY

Proposed Cllr. Hamilton, seconded Cllr. Sargeant. All hands in favour.

Objection -

Application for a premises licence to be granted under the Licensing Act 2003

Bradwell Service Station, At Rainbow, Burgh Road.

Object on the basis of Alcohol being sold in the service station where it is already being sold in the Supermarket together with the potential of further Anti-social behaviour as yet an additional outlet selling Alcohol.

Proposed Cllr. Sargeant, seconded Cllr. A. Vanderpal. Four hands in favour. One abstention.

8. FINANCE:

Payments

No.	Payment Type	Date	Supplier	Description of Supply	Total
1	BACS		Vicki Hemp	Office supplies	£10.22
2	DD		Barclaycard	No Spend	£0.00
3			Gt. Yarmouth Services	Bin collections	£105.60
4	BACS		S. Watson	Funeral flowers	£25.00
5	DD		Norse Waste Solutions	Bin rental	£37.74
6	DD		Total Energies	Electricity	£255.77
7			GYBC	Non-Domestic Rating Bill 24-25	£0.00
8	BACS		SLCC	Membership	£183.00
9	BACS	16.3.2024	G. Crossland	Salary	£951.90
10	BACS	16.3.2024	V. Hemp	Salary	£908.05
11	SO	16.3.2024	K. Nursey	Salary	£436.80
12	BACS	16.3.2024	HMRC	Tax/Nics	£367.91
13	BACS	29.1.2024	Centre 81	Donation	£250.00
14	DD		OneCom	Telephone Services provider	£79.08
15	BACS	25.03.2024	G. Crossland	Stationery & Dog Show items	£158.76
16					
17					
18					
				Total	£3,769.83

Bank Bal B/F after Payments	
Community Account	£93270.14
Premium Account	£42859.46
Total	£136129.60

Above proposed en bloc Cllr. Hamilton, seconded Cllr. Sergeant. All hands in favour.
 Clerk would investigate higher returns for part of the bank balance but, in the meantime, suggested temporarily to transfer £60,000 from the Community Account to the Premium Account immediately.
 Proposed Cllr. Hamilton, seconded Cllr. A. Vanderpal. All hands in favour.

Chairman, Clerk and Assistant Clerk had attended a zoom meeting with regards to taking our accounting system over to Scribe. Scribe specialise in Town and Parish Councils accounting. The initial cost would be £449.00 a one-off purchase followed by monthly cost of £56.00. An additional allotment package costing £29.00 per month could also be included to manage our 130 plots. The costs include initial set up of the system and ongoing training.

It was suggested that the Clerk speak to local parish councils of a similar size to Bradwell before a final decision was made. Providing Clerk is then happy to proceed permission from Council to go ahead and start from the 2024-25 financial year was given without further consultation.

Purchase of both packages Proposed by Cllr. Sergeant, seconded by Cllr. Hacon. All hands in favour. It was agreed that Gill Crossland should start CILCA training 19th September 2024. Clerk to book a place.

Proposed Cllr. Sergeant, seconded Cllr. Hamilton. All hands in favour.

9. YOUTH PROVISION:

Starting up the Youth Club has been temporarily postponed whilst certain legalities are being looked into. The Parish Council have every intention of re-introducing the 13-week trial period at a later date. It was unanimously agreed that this was an important project but needed more research to ensure compliance in all areas are covered before proceeding further.

10. EVENTS WORKING GROUP:

Cllr. Watson confirmed that there had been a lot of interest in the upcoming Dog Show and everything was going to plan. As a matter of urgency, a first aider needs to be secured for the day. This is being advertised vigorously.

11. ALLOTMENTS:

Allotment Agreement has been updated and passed by the Allotment Committee. The proposed Agreement will be sent out to all councillors to enable this to be passed by full council in the meeting of 29th April 2024.

12. ANNUAL ARMISTICE WASTE DAY:

Saturday April 27th 2024 is the proposed date for the waste collection day. This needs to be advertised widely and public will be required to produce a utility bill. Cost is £1,005.40 including VAT. This includes 10 local pickups for the disabled/low mobility parishioners.

Proposed Cllr. Hacon, seconded by Cllr. Watson. All hands in favour.

13. CORRESPONDENCE:

Poorly maintained piece of pavement in Kestrel Close, Bradwell has been reported to Highways. ENQ-691008-T0V3W0

Overflowing bins in the Bradwell area have been reported to GYBC

14. DATE OF NEXT MEETING:

It was agreed the next Parish Council meeting will be held on Monday 29th April 2024, **6.00 pm** at Leo Coles Pavilion.

There being no other business, the meeting closed at 8.20pm

