



Bradwell Parish Council

Minutes from the Parish Council meeting on Monday 29th April, 2024 held at Leo Coles Pavilion 6.00pm

PRESENT:

Cllr. Harry Hamilton (Chairman), Cllrs. Sargeant, Patterson, Wainwright, A. Vanderpal and S. Vanderpal, Watson, Gill Crossland Parish Clerk.

The meeting commenced at 6.00pm

The Chairman opened the meeting and explained the fire evacuation procedure.

Also, welcomed Lesley & Alanna possible new councillors.

1. APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Cllrs Huges, Barron. No apologies from Cllr. Hacon. To accept the apologies proposed Cllr Hamilton, seconded Cllr. Sargeant. All in Favour.

2. DECLARATIONS OF INTEREST:

Cllr. Hamilton Old School Centre Committee connection and help with bookings.

Cllrs. S. & A. Vanderpal – Declaration of interest under Finance Section.

3. PUBLIC PARTICIPATION

There were seven members of public present.

Planning regarding Meadow Lands. Public expressed concerns regarding confusion why Planning meetings have been pulled at the last minute and what are future consultations going to be.

Council explained application has currently been pulled and no application presently is on the table and the Landowner is currently unknown. Standard notices will go out for further consultations when dates arranged. Public requested that a venue be available to enable a meeting for the public to take place and at this meeting a chosen speaks person for the group could be nominated for King`s Drive and Meadow Lands.

Cllr. Hamilton proposed that Leo Coles Building be allowed to be opened by a key holder for a meeting of the public, seconded by Cllr. Sargeant. All hands in favour.

Date to be requested by public and Clerk to arrange for key holder to be available to open and close the building.

New play area on Persimmon development. Complaints that bins are overflowing. Council advised that these were not under the control of the Parsh Council but of the Management Company.

Verges and gutters are full of weeds and debris. Public were advised this comes under the Borough Council and Highways, again not a Parish Council matter.

Robert Botkai Solicitor attended the meeting on behalf of his client for the proposed off-licence planning application at Bradwell Service Station. An application 6-11pm was originally put forward but upon objections this has since been reduced to 6-10pm. A no objection was being sought on the night for the reduction of hours.

Cllr. Wainwright proposed a no objection and support the 6-10pm application. No seconder. 1 vote in favour, 3 abstentions and 3 objections.

4. MINUTES OF LAST MEETING:

Minutes meeting 25th March 2024 accepted as accurate record.

Proposed Cllr. Sargeant 2nd Cllr. Watson. All hands in favour. Minutes signed by Chairperson.

5. MATTERS ARISING:

Cllr. Hamilton confirmed £50,000 had now been transferred from the current account to a higher interest rate account with Barclay`s Bank.

Clerk updated position regarding Scribe Accounting system. This will be implemented towards the end of May/June after the audit for 2023/24 has been completed on the current system.

Annual Waste Armistice Day was a very successful day supported by a high level of parishioners. It helped people dispose of items that would normally be charged if taking to the skip and prevented possible fly tipping. The service was well received and used. Chairman thanked Councillors Barron and Watson who helped with the event.

6. PLANNING:

06/24/0045/VCF – NO OBJECTION

Development: Proposed variation of Conditions 2 and 11 of Reserved Matters approval 06/20/0002/D (Details of access, appearance, landscaping, layout and scale for the 125 dwellings of Phase 4 of outline permission 06/13/0652/O) - Application for retrospective permission to amend the approved fencing and boundary treatment layout and details at 1 Mace Road, Bradwell.

Location: 1 Mace Road Bradwell Great Yarmouth NR31 9GP

06/24/0102/F – OBJECTION

Development: Construction of 79 dwellings with associated garages, access roads, open space, drainage scheme and landscaping

Location: Emerald Park Woodfarm Lane Gorleston on Sea Great Yarmouth NR31 7JA

This is yet another significant development and fundamentally there are concerns about large scale development in the area given the ongoing lack of infrastructure, doctors, dentists and traffic congestion issues. There needs to be a period of stability within Bradwell and the locality before any consideration for additional large-scale development takes place.

Bradwell has had its fair share of significant development in recent years and the village is suffering as a consequence. We maintain our objection to this planning application in the absence of an acceptable Flood Risk Assessment (FRA), Drainage Strategy and supporting information relating to:

- Local flood risk to the development
- Impacts from the development adversely effects flood risk
- Not complying with NPPF, PPG or local policies

06/23/0056/F - OBJECTION

Development: Proposed erection of 75 dwellings, access, parking and associated external works

Location: Land south of Meadowland Drive Bradwell Great Yarmouth

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06/23/0669/F - OBJECTION

Development: Proposed erection of 29 dwellings, access, parking and associated external works

Location: Land off Kings Drive and Marjoram Road Bradwell Great Yarmouth NR31 8TF

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06/24/0143/HH (3.5.2024)

Development: Single-storey side, rear and front wrap-around extension.

Location: 11 Vervain Close Bradwell NR31 8SS

06/23/0925/VCF (10.5.24)

Development: Variation of Conditions 2 (approved plans) and 3 (water vole survey) of pp

06/20/0311/F (Change of use of the land to site up to 12 Wigwam cabins, 2 communal reception cabins, parking and associated infrastructure) - Proposal to change the designs and types of holiday cabins, change the foul drainage strategy, and to remove the need to submit a water vole survey.

Location: Oak Park Farm Mill Road Burgh Castle GREAT YARMOUTH NR31 9YJ

7. FINANCE:

IT maintenance contract is being worked on and ongoing. Bright Development has proposed 2 hours per week at £90.00. This has not been budgeted for.

Cllr. Hamilton proposed a maintenance support contract of 2 hours per week whilst required. Seconded Cllr. Watson, five in favour with two abstentions.

Insurance cover 2024 is now up for renewal. Clerk and Cllr. Sargeant continue to work on cover going forward which ends 31st May 2024 following a three-year contract with Clear Insurance. This item will be carried forward to meeting of 28th May 2024.

Barclays Bank Account despite numerous attempts to add Clerk to account for administration purposes following her appointment in January, this still has not been achieved.

Cllr. Hamilton proposes that Bradwell Parish Council's bank account be moved from Barclays Bank to Lloyds Bank, seconded by Cllr. S. Vanderpal. All hands in favour.

Cllr. A. Vanderpal from the Finance Committee and Cllr. S. Watson agreed be added to the new account as further signatories. Proposed Cllr. Sargeant, seconded Cllr. S. Vanderpal. All hands in favour.

An enquiry to purchase a defibrillator for the King`s Drive seating area unfortunately cannot be agreed. Jayne Biggs from Heart2Heart has carried out investigations and the lampposts needed to supply the electricity for a defibrillator belong to Norfolk County Council where permission is not permitted.

Payments April 2024

No.	Payment Type	Date	Supplier	Description of Supply	Total
1	DD		Total Energies	Electricity Feb 2024	£370.13
2	BACS	26.2.2024	NALC	Membership	£1,504.43
3	BACS	25.3.2024	NALC	V. Hemp Clerk Training	£108.00
4	BACS	25.3.2024	GY Services	Amnesty Day	£1,005.40
5	BACS	26.02.2024	Bright Development Ltd	IT Services Inv BD-BPC-01	£1,590.99
6	BACS		Bright Development Ltd	IT Services Inv BD-BPC-02	£90.00
7	DD		Norse	Bin rental	£40.14
8	BACS		H. Hamilton	Purchase of Chair laptop	£222.90
9	BACS		V. Hemp	Recorded del items/dog show	£130.69
10	BACS		S. Vanderpal	IT Storage Methic Beasts	£30.99
11	BACS	16.04.2024	HMRC	Staff NIC & Tax	£299.00
12	BACS	15.04.2024	Rebecca Johnson	Dog Show Compere	£70.00
13	BACS	16.04.2024	V. Hemp	Salary	£908.05
14	BACS	16.04.2024	G. Crossland	Salary	£847.70
15	SO	16.04.2024	K. Nursey	Salary	£436.80
16	BACS	16.04.2024	V. Hemp	Recorded del items	£3.05
17	BACS	16.04.2024	Discreet Security	First Aid/security Dog Show	£111.00
18	BACS	16.04.2024	K. Nursey	Batteries general use	£5.00
				Total	£7,774.27

All above payments agreed. Cllr. Hamilton proposed accurate record, seconded Cllr. Sargeant. All hands in favour.

8. YOUTH CLUB SERVICE:

The Parish Council link councillor for the Old School Village Centre (OSVC) Cllr Kent Barron had asked Cllr Hamilton to raise the issue of rent for the OCVC in lieu of the non-implementation of starting the 13week trial of the Youth Club. The criteria is that the OSVC had reserved the centre for the council on a Friday evening for the youth club yet no club meeting had taken place. While there was no written contract in place the suggestion was that there was a moral implication here on behalf of the council to

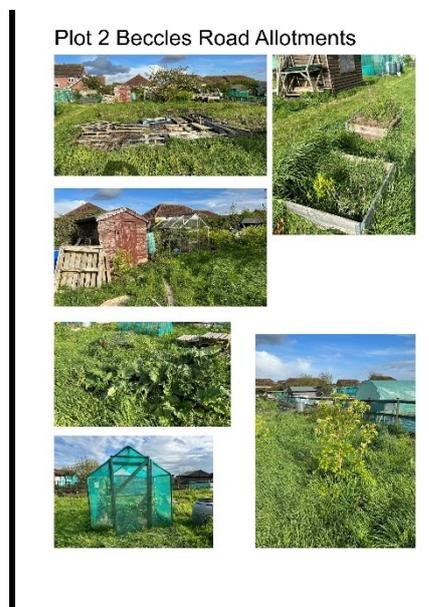
make some form of reparation to the OSVC. It was perceived that a decision on this should not be made tonight, but it should be deferred until the next meeting on the 28th May when Cllr Barron could put forward the case on behalf of the centre which as link councillor he is entitled to do.

In terms of the launch of the Youth club the council remains optimistic that the club will be launched in the fall when the concerns previously raised have been addressed.

10. ALLOTMENTS:

Pictures were produced at the meeting of one unkept plot which was likely to be abandoned on the Beccles Road Allotments. When plots are left in this state in the past the Parish council in conjunction with the Allotment Advisors have had to pay and help with the clean-up which often includes skip hire (sometimes multiple) which is paid out of Parish Council funds plus the time of the council caretaker. The new Notice to Quit letter now has a disclosure notifying the tenant that a fine up to £1,000 could be implemented, which is the cost of a skip and labour, should a clean-up on the site be necessary before handing over the tenancy to another person. Please see below.

“If anything is left on the plot that the Parish Council has to pay to remove, that is the plot is still in breach of condition 4(a) the costs, which could be as much as £1000 to cover the cost of skip hire and labour to fill the skip will be recharged to you as per clause 4(r) of the tenancy agreement”



Also, to deter this type of behaviour a £50 holding fee has been implemented in the new Tenancy Agreement which will be refunded in full on termination of the Tenancy Agreement should it be handed over in an acceptable clean and tidy state. The Allotment Advisory Committee on both the Cley Road and Beccles Road sites have had to work hard in the past to clean up plots that have been left in an unacceptable condition, sometimes simply abandoned this is perceived as unfair and takes advantage of the goodwill of these individuals. The Advisory Committee have voted in favour of both Agreements. Cllr. S. Vanderpal proposed that both Agreements be implemented from 1st September 2024, seconded Cllr. Watson. All hands in favour.

11. KING'S GARDEN UPDATE:

The wall has been rebuilt and the planning application for tree maintenance has been granted by GYBC. A Councillors meeting is scheduled for Thursday 16th May 2024.

12. STAFF AND STANDARDS COMMITTEE:

The Caretakers annual review has been completed.

Cllr. Wainwright propose a £0.50ph. increase in salary for the Caretaker, seconded by Cllr. S. Vanderpal. All hands in favour.

A volunteer to join the Staff and Standards Committee is needed following the resignation of Mrs. Hale. Cllr. Watson proposed Cllr. S. Vanderpal join the Staff and Standards Committee, seconded by Cllr. Hamilton. All hands in favour.

13. EVENTS:

The Dog Show was a huge success and thanks to Cllr. Watson and Assistant Clerk Vicki Hemp who did most of the organisation. The £250 given by the Parish Council to cover some expenditure for this event would not be recalled. £857.96 was raised by the event.

Cllr. Hamilton proposed three charities, all pet related, benefit from money raised and that the council should round up the money from its charities budget to £900. Therefore, Anglian Cats Protection, Dog's Therapy and Runham Wildlife Centre will receive a donation of £300.00 each. Cllr. A. Vanderpal seconded. All hands in favour.

Old School Village Centre on 6th June 2024 will be hosting a 1940`s Afternoon Tea. Cllr. S. Vanderpal confirmed that local school children will be involved in this event. Parish Council will arrange for the lantern to be lit at 9.45pm with many others up and down the country to celebrate 80th anniversary of D Day.

Planning for the annual Village Fete on 11th August 2024 has begun. Cllr. Hamilton thanked everyone on the Events Committee, Vicki Hemp and all the volunteers who put in lots of hard work to make these events a success.

14. CORRESPONDENCE:

Vehicle noise on El Alamein Way, Bradwell NR31 had been reported under ref CAD NC-21032024-206 Gainsborough Avenue request for a bin has been accepted and a fitting price from GYBC is awaited.

13. DATE OF NEXT MEETING:

It was agreed the next Parish Council meeting will be held on Tuesday 28th May, 2024 at 6.00pm Leo Coles Pavilion.

A reminder that the Annual Parish Meeting will be held on Monday 20th May 2024 at 6pm followed by the Annual Meeting of the Parish Council at 6.45pm both at Leo Coles Pavilion.

There being no other business, the meeting closed at 7.41pm.