

Bradwell Parish Council



27 June 2022

A meeting of the Parish Council at 7.00pm
This meeting was held at Mill Lane Community Centre

PRESENT: Cllrs Candon (Chairman), Hale, Hamilton, Howe, Kitchen, Steggles and Watson.

IN ATTENDANCE: Parish Clerk, C Bacon

1. APOLOGIES FOR ABSENCE: Cllrs Annison, Goodchild, Sargeant & Wainwright

2. DECLARATIONS OF INTEREST: None

3. PUBLIC PARTICIPATION:

County Cllr Smith was unable to attend tonight's meeting, Cllr Candon reported on his behalf. Cllr Smith met Paul Selleck (Head of Highways) regarding erecting a bus shelter on the corner of Blackbird Close. Highways are proposing to put bus shelter on the pavement, which is Highways land, so there would be a sheltered bus stop for the Morrisons/Doctors surgery bus stop. This application will be subject to planning approval.

Borough Cllr Candon reported there has been an issue on the small lane between Beccles Road and Bussey's Loke. The bin lorry recently cracked the tarmac in that area. Highways will repair the tarmac and in future the bin lorry will not use that small lane. The number of Ukraine guests continue to increase, with 42 currently residing in Great Yarmouth borough, with 10+ living in Bradwell. Works continue on the market place. Phase 1 is complete, Phase 2 will be a mirror image of Phase 1, and Phase 3 being a large glass opening into market with landscaped gardens. HMS Gloucester has been found 30 miles off the coast of Great Yarmouth. It's exactly the same situation as of Mary Rose. The Borough Council would ideally like to see a permanent museum established to display the artefacts, but be mindful it took 30 years for Portsmouth to claim the Mary Rose. Works to the old Palmers building will start imminently. The Winter Gardens project is still ongoing, it is likely to be four-five years before that project is complete. There is currently a consultation to name the new third river crossing.

4. MINUTES OF LAST MEETING

The minutes of the Parish Council meeting of 30th May 2022 were approved, signed and adopted. Proposed and seconded by Cllrs Kitchen & Hale. Unanimous vote.

5. MATTERS ARISING / CLERK'S REPORT.

a) The Chairman, leaders of the Working Groups and the Clerk met MP Brandon Lewis on 31st May 2022 to discuss the Jubilee events and future projects.

b) Persimmon Homes kindly donated £1,000 towards the YMCA Norfolk Youth Club. This cheque was received by the Chairman, Vice-Chairman and a representative of YMCA Norfolk on 8th June 2022.

c) Persimmon Homes has been approached to provide a bus shelter on the Bluebell Meadow estate. They advise this can be discussed when they start to build 'Phase 6' of the development.

d) The paperwork was sent to the auditor on 9th June 2022 and all the required paperwork is displayed on the Council's website.

e) On 23rd May 2022 one allotment tenant lit a large bonfire on Cley Road allotments. This fire quickly got out of control and burnt some of the crops on a neighbouring allotment plot. The Chairman and Clerk met with the tenants /representative on 28th May and an amicable agreement was reached, which the Clerk followed up in writing. The tenant will not have large bonfires in future.

f) A tenant from Cley Road allotments had two chickens stolen on Sunday 12th June. There was no visible signs of a break-in. Other chicken keepers have been made aware.

g) Part of the hedgerow on the Green Lane playing field, adjacent to Green Lane, has collapsed due to the weight of the ivy covering the area. There is also damage to the wire fencing. Cllrs Sargeant and Watson have offered to tidy up that part of the hedgerow by removing the ivy. Advice was received last year from GYBS's Arboricultural Officer to reduce the height of the hedge to prevent this from happening, which was not actioned. The Clerk will obtain a revised quote prior to October (hedge cutting season).

6. PLANNING

No.	Reference	Proposal	Site	Recommendation
1	06/22/0361/TRE	Proposed works to larch tree (T22) - Reduce in height by 4m; reduce side branches by up to 1.5m; reduce branches on top edge by up to 1.5m	55 Lords Lane	No objections
2	06/21/0150/D	Submission of reserved matters details of appearance and landscaping pursuant to outline planning permission pp.06/18/0448/O (new bungalow & detached garage)	15 Crab Lane	No objections
3	LOCAL PLAN	New Local Plan to replace the existing Core Strategy and Local Plan Part 2.	Great Yarmouth	Concerns. There is an area of natural beauty sandwiched between two business parks. It was resolved to 1) ask for 4-week extension. 2) If can't get 1) or extension less than 4-weeks, call an Extraordinary PC meeting 3) If no extension granted, the Planning Working Group will put their recommendation out to all Councillors for PC to approve retrospectively. Proposed & seconded by Cllrs Hamilton & Howe Unanimous Vote
4	BROADS PLAN	The draft Plan includes a long-term vision for the Broads, and priority objectives to look after its special qualities and services for the benefit of people and nature.	Broads	Concerns. It was resolved to: 1) ask for 4-week extension. 2) If can't get 1) or extension less than 4-weeks, call an Extraordinary PC meeting 3) If no extension granted, the Planning Working Group will put their recommendation out to all Councillors for PC to approve retrospectively. Proposed and seconded by Cllrs Howe & Hamilton. Unanimous vote.
5	06/22/0447/CU	Proposed change of use to HMO	8 Mace Road	Defer – more information is required as to the future use and number of occupancies

6	06/22/0462/HH	Proposed alterations to existing conservatory with additional floor over	1 Royal Sovereign Crescent	Defer – application invalid (GYBC)
7	06/22/0492/HH	Proposed demolition of existing garage and erection of single storey side extension (revision to previously refused application 06/22/0206/HH)	26 Briar Avenue	The application went live on GYBC website on 27 th June 22. Ask for time extension
8	06/22/0438/TRE	T1 Field Maple - Reduction of crown by 1.5m to maintain tree health and size within garden	15 Wren Drive	No objections
9	06/22/0421/HH	Retrospective permission for removal of garage and construction of proposed single storey side and rear extension, with integral garage to create self-contained annexe accommodation	Ravensbourne Beccles Road	Defer – application invalid (GYBC)

To retrospectively approve the decision of the Planning Working Group on the below decision (which had to be made prior to this meeting due to time constraints)

No.	Reference	Proposal	Site	Recommendation
1	BA/2022/0164/CUPA	Prior approval for change of use of agricultural building to Use Class E	Humberstone Farm	Defer application – The applicant is seeking approval for change of use from agricultural use to commercial use without specifying what the end or future use will be. Highways and Environmental both offer concerns for the same reason where an undefined final use cannot meet with their approval and be evaluated fully. Further information will need to be submitted prior to evaluation and approval

It was **resolved to adopt the Planning Working Group recommendations detailed above**. Proposed and seconded by Cllrs Howe, Watson. Unanimous vote.

7. EVENTS WORKING GROUP

The minutes of 30th May and 7th June were noted. Cllr Hamilton reported:-

Feedback from the Jubilee event was all positive. Things could have been done better, but there was a terrific team of people from the Parish Council and wider community. Bradwell probably did the largest event in Norfolk, putting on 6-7 events across 4 days. The community should be proud of what was achieved. The community spirit is continuing with lots of ideas and suggestions coming in for the August event. Commercial ventures will be charged more for the August event, in the region of £100. Bruno Peak has been contacted and is delighted to open the August event. Mr Peak had five commemorative miners-lamps made for the Platinum Jubilee, of which only four were used. Mr Peak suggested presenting Bradwell Parish Council with the fifth miners lamp. The Chairman has written a thank you to Mr Peak and arrangements will continue to be made.

Cllr Candon thanked Cllr Hamilton and the team for all their hard work, stating that this Parish Council works very well as a team and all pull together when needed.

It was **resolved to grant delegated spending powers of the whole events budget to the Clerk for the August event. The Clerk will email all Councillors details of the potential spend, asking for feedback only if Cllrs do not approve of the spend. In the event of the majority of Cllrs not agreeing to the spend, the Clerk will not purchase that item under delegated powers, but will bring the quote to the next Parish Council meeting for formal discussion**. Proposed and seconded by Cllrs Howe & Hamilton. Unanimous vote.

The Clerk will give regular budget updates to Cllr Hamilton.

It was **resolved to overturn the resolution made on 14th September 2021 for £500 dedicated to 'civic events'**. Proposed and seconded by Cllrs Steggles & Howe. Unanimous vote.

It was resolved to move the former £500 'civic events' budget into the budget for the August event. Proposed and seconded by Cllrs Hamilton & Hale. Unanimous vote

8. PROPERTIES AND ASSETS WORKING GROUP

The minutes of 25th May and 7th June were noted.

a) Two quotes were circulated from PNG Electrical for the statutory 5-year electrical testing. This work is unbudgeted for in this financial year, but it was resolved on 30th May to bring it forward one year due to electrical problems. The total budget for LCP maintenance this year is £20,100 (including barrier). Total budget for Bowling Club maintenance this year is £400.

It was **resolved to approve the two PNG Electrical 5-year testing quotes at £675 + VAT for Leo Coles Pavilion and £450 + VAT for the Bowling Club.** Legal Power LGA 1972 S133. Proposed and seconded by Cllrs Kitchen & Steggles. Unanimous vote.

b) Two CCTV quotes were circulated from BSA Security & Fire. Total CCTV budget this financial year is £3,493, which includes annual maintenance and contingency for vandalism. It was **resolved to approve the two quotes for a) Supply and fit post onto Scout Hut for additional cameras overlooking hard court play area at £2,351.25. The Scout leader has confirmed their electric supply can be tapped into and b) Re-position the existing long-range camera to focus on the flagpole & bench at £48 + VAT.** Legal power LG&R Act 1997 S31. Proposed and seconded by Cllrs Hamilton & Hale. Unanimous vote.

Cllr Candon gave a brief summary of the Properties & Assets working group meetings. With regard to the car-park barrier, a clear direction has been decided upon. Cllr Sargeant will be meeting fabricators for quotes, although a decision on the locking mechanism is yet to be agreed. At the next meeting consultation questions will be discussed, in order to get public's viewpoint on the future of Green Lane playing field and Leo Coles Pavilion. From the point of view of the Parish Council it makes sense to knock the meeting room and home team changing room into one, then knock through the rest of the building to make a potential café – should that be what the public want to see. The consultation document will come to the Parish Council for full approval.

9. PORTFOLIO REPORT

Events - Cllr Hamilton reported:

He has written a post-Jubilee event Bradwellian special edition, which will be delivered go out with the Green Lane / Leo Coles pavilion consultation questionnaire.

Environmental and Recreational Assets: Cllr Watson reported:

The first edition of the Bradwellian detailed that Gipsies Green copse was planted by pupils of Woodlands School in March 1998. Next year is the 25th anniversary. If spring bulbs were planted this year, they will flower for the anniversary. Cllr Watson will speak to Woodlands school to gauge their interest in this potential project.

Cllrs Sargeant & Watson along with the Clerk met a representative from Green Gym on the allotment footpath. It was decided it was too much work for Green Gym. Cllr Watson is aware some allotment holders have a rotavator. Perhaps it could be borrowed and the area re-wilded? Cllr Watson will

Speak to the allotment holder about hiring their rotavator and confirm waste removal costs, and will bring back to a future Parish Council meeting.

Social Media – Cllr Kitchen reported:

Facebook & media coverage of the Jubilee events was all positive. The Facebook account will soon be changed from a 'group' to a 'page'. It's felt that Facebook is effective in using the communal Bradwell Parish Council tag as a person in responding to criticisms and stemming misconceptions. It was felt that content could be increased a little, which Cllrs Kitchen and Candon will work on. Cllr Kitchen to report back at the next Parish Council meeting.

10. ITEMS FOR CONSIDERATION AND RESOLUTION

a) Review of Offshore Transmission Network

This item has been brought back for review following the resolution made by this Council on 11th October 2021 to support the "Stop Digging Up Norfolk" campaign. Cllr Candon stated that while it was important that consideration be given to the environmental impact of digging large trenches across Norfolk to support the offshore transmission network, it was just as important to consider that Bradwell has highest concentration of employment rates in Great Yarmouth for this energy sector. A lengthy discussion took place about what is best for Bradwell. Cllr Candon explained the windfarms cannot easily be connected offshore, which was felt preferable to the two alternatives (underground or pylons). Given the recent storm damage to pylons, it was generally felt that digging trenches in the ground was preferable to installing more pylons, however concerns were raised about the long-term effect the pipework could have on the ground. It was **resolved to remove this Council's support to the "Stop Digging Up Norfolk" campaign**. Proposed and seconded by Clls Candon & Steggles. Unanimous vote. It was **further resolved to review this decision in 6 months' time**. Proposed and seconded by Cllrs Hamilton & Kitchen. Unanimous vote.

Cllrs will try to obtain information about the long-term effect that large underground cables have on the environment in time for the next review.

b) Donation to NARS (Norfolk Accident Rescue Services)

It was **resolved to donate £100 to NARS**. Legal power LGA 1972 S137. Proposed and seconded by Cllrs Steggles and Watson. Unanimous vote.

c) Resident email about donation of a Horse Chestnut tree

A resident has kindly offered to donate their family-treasured Horse Chestnut tree to this Parish Council. It was felt it was a brilliant opportunity, but as they grow so large the decision where to plant the tree needs careful thought out. It was **resolved to gratefully accept the kind donation of the Horse Chestnut tree. The decision of where to site the tree will go to P&A working group**. Proposed and seconded by Cllrs Hale & Kitchen. Unanimous vote.

d) Barclays Bank Signatories

It was **resolved to add Cllr Hale to the bank mandate for online banking**. Proposed and seconded by Cllrs Candon & Howe. Unanimous vote.

e) Electric Vehicle Charging Points in Bradwell

Cllr Kitchen reported that there are currently no public EV charging points in Bradwell. He would like to see EV charging points in all future development or changes to building use. Should the

Neighbourhood Plan give consideration to public electrical charging on future developments? For streets with only on-road parking, lamp-posts could possibly be tapped into. Could Persimmon be persuaded to put their lamp-posts on the road side of their pavements to enable this? Could consideration be given to working with GYBC on getting some EV points at Mill Lane? Could we liaise with Morrisons / Tesco / Sainsbury? It was **resolved for this Council to look further into the campaign on EV charging points for Bradwell. The Planning Working group (plus other members if interested) will look into and bring back to full Council.** Proposed and seconded by Cllrs Watson & Howe. Unanimous vote.

11. ITEMS FOR CORRESPONDENCE / INFORMATION ONLY.

a) Residents correspondence. Regarding the suitable play equipment for children who face physical challenges, Cllr Candon will follow this up. With regard to the wood splitting on the zip-wire, it's a naturally occurring phenomenon in that wood. The wooden posts are not weight bearing, so it is not classed as dangerous. Cllr Annison will update further.

b) Borough Council planning decisions notified since last meeting

No.	Reference	Proposal	Site	GYBC's Decision
1	06/22/0243/HH	Single storey rear extension	10 Lumsden Close	Approved
2	06/22/0378/F	Remove and replace existing cladding; Construction of north and south entrance canopies. Infill and replace roller shutter with new access doors; Installation of windows and doors to all elevations (Part Retrospective)	Yare House Morton Peto Road	Approved
3	06/22/0282/HH	Extensions to existing garage	68 Victory Avenue	Approved
4	06/22/0305/F	Proposed single storey enclosed plant room and raised gantry (including chiller units).	Aeropak Chemical Products Viking Road	Approved
5	06/22/0349/HH	Proposed 2 storey side extension	29 Falkland Way	Approved

c) Two anonymous letters received regarding environmental issues. One letter asks this Council to implement a parish wide community service for wildlife. One letter asks we re-develop Green Lane playing field into community sensory space. It was felt it is good that a resident feels they can contact their Parish Council, and any member of the public is welcome to attend a meeting to speak about issues. The Council is going out to full consultation about the future use of the Playing Field. The public will decide.

d) Jubilee Trees for Norfolk – It was **resolved to delegate this matter to the Property & Assets working group to look further into scheme, then revert back to full Council.** Proposed and seconded by Cllrs Candon & Kitchen. Unanimous vote.

12. FINANCE

a) Clerk's Delegated Spending for retrospective approval

No.	Supplier	Description of Supply	Legal Power	Total (Excl VAT)
1	Toolstation	Bosch 18V Brushless Combi Drill 2 x 2.0Ah	LGA 1972 S111	£133.32
2	Toolstation	1 * litter-picking hoops	Litter Act 1983 S5S6	£11.23
3	Toolstation	10 pack fencing pins to mark out new plots at Cley Road allotments	S. Holdings & A. Act 1908 S23	£29.15
4	Toolstation	15m hosepipe	Public Health Act 1875	£13.32

It was **resolved that the above Clerk's spending items 1-4 be retrospectively approved;** Proposed and seconded by Cllrs Howe/Steggles. Unanimous vote.

b) Accounts for payment:

No.	Supplier	Description of Supply	Legal Power	Total
1	Clerk	Clerk expenses: jubilee items	LGA 1972 S145	116.46
2	Cllr Watson	Mileage (facepainter for Jubilee * 2 days)	LGA 1972 S145	19.80
3	SLCC Enterprises	Training: Common Land 26th July 2022	LGA 1972 S111	36.00
4	Great Yarmouth Glass Ltd	New Window in Clerk's office (25% deposit)	LGA 1972 S133	249.00
5	Norfolk Constabulary	Renewal of registration of Leo Coles Pavilion to Keyholder scheme (1st July 22 - 30th June 24)	LG&R Act 1997 S31	25.00
6	The Garden Guardian	Grounds Maintenance for GLPF & GG - May22	Public Health Act 1975	418.46
7	HMRC	P32 payment (PAYE & NI Apr-Jun)	LGA 1972 S111	738.66
8	Cllr Annison	Re-imburement of generator hire for Jubilee (in case of power issues)	LGA 1972 S145	108.00
9	GYB Services	Annual charge of emptying 4 new litterbins	Litter Act 1983 S5S6	259.20

The following were paid on the dates shown on the basis of urgency, as per the provisions of Financial Regulation 6.4, and need to be retrospectively approved:-

No.	Supplier	Description of Supply	Legal Power	Pmt / Chq. No.	Date Paid	Total
1	Ronan Williams	Performance at the Jubilee celebrations	LGA 1972 S145	102767	05-Jun-22	100.00
2	Barrie Brown (Barrie James Sound)	Performance at the Jubilee celebrations	LGA 1972 S145	102768	05-Jun-22	70.00
3	Liam Roderick	Punch & Judy at the Jubilee celebrations	LGA 1972 S145	102769	05-Jun-22	50.00
4	Megan Anderson	Facepainter at the Jubilee celebrations	LGA 1972 S145	102770	05-Jun-22	140.00
5	Charlotte Gray	Performance at the Jubilee celebrations	LGA 1972 S145	102771	05-Jun-22	30.00
6	Emily George (Emily & Zak)	Performance at the Jubilee celebrations	LGA 1972 S145	102772	05-Jun-22	100.00
7	Rebecca Johnson (Bex)	Compere at the Jubilee celebrations	LGA 1972 S145	102773	05-Jun-22	50.00
8	Katrina Allen	FirstAid / Security at the Jubilee celebrations	LGA 1972 S145	102774	05-Jun-22	156.00
9	Andrew Maxwell	Performance at the Jubilee celebrations	LGA 1972 S145	102775	05-Jun-22	100.00

The following direct debit payments were made between 1st June– 30th June 2022

No.	Supplier	Description of Supply	Legal Power	Date Paid	Total
1	Barclaycard	Jubilee items (for Street Party, marquee, Picnic in the Park) + Selecta DNA	LGA 1972 S142 & Public Health Act 1975	22-Jun-22	1,187.36
2	Norse Waste Solutions	Rental of waste bin LCP (May22)	Public Health Act 1975	22-Jun-22	37.92
3	Total Gas & Power	Electricity to Leo Coles Pavilion - May22	Public Health Act 1975	30-Jun-22	38.63
4	LGPS	Pension Payment Clerk - Jun22	LGA 1972 S111	30-Jun-22	355.12
5	Onecom	Broadband & telephone May22	LGA 1972 S111	30-Jun-22	68.48

It was **resolved that the above accounts 1-9 be paid, and account 1-9 and Direct Debits 1-5 be retrospectively approved.** Proposed and Seconded by CllrsSteggles & Hamilton. Unanimous vote.

13. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Cllr Hamilton: Bradwell Reading Room Trust

The Trust Chairman, Keith Nicholls would like to thank the Parish Council for renewing its grant which allows the Trust to continue with the help of its small group of wonderful volunteers. At the moment things are going well with the Reading Room/Library and the Trust is very optimistic that it may shortly have another Trustee joining the team.

As a follow on to the WI borrowing the 100 years exhibition in March, the Methodist Church in a similar fashion has now borrowed the exhibition for their successful Chapel Tea Room which they held for the Queens Platinum Jubilee. It is still hoped that the local schools will want to borrow the exhibition as a learning tool as Covid restrictions continue to ease.

Recent developments include the recent use of the library on a Thursday afternoon by children from Hillside Primary school. The school also has another class of children that has now started going down on A Tuesday afternoon to help with maintaining and tending to the planters at the front of the library.

The good relationship between the Old School Village Centre and the Library continues to grow and the recent kind and generous mutually beneficial work of Cllr Carl Annison in widening and improving the entrance to the car park is very much appreciated. Work has recently taken place to clear the vegetation and improve the gardens around the library. However, this is an ongoing task and volunteers to help with this are always welcome. Going forward tentative plans remain in place for a photographic exhibition of Bradwell pictures through the decades from 1900 or before to the present day.

Cllr Watson: Old School Village Centre

- Merger of the two charities is going ahead and will be finalised in November. Basically means the OSVC with take over the social/welfare role of the Bradwell Council and incorporate the aims. More than just 'running a business' hiring out facilities.
- Entrance to car park widened to give access to larger vehicles eg the Playbus was able to access site for a children's party.
- Very successful Jubilee cafe raising £500 for charities
- Gas and Electric bills will be going up by 69% with new fixed deals - an extra £2000 pa to find but price rises will not kick in immediately - current deals to complete first - gas does not go up till May next year.
- Actively looking at energy saving improvements to the site.
- Arranging an asbestos survey - especially in context of the roof at the annex.
- Now in the process of setting up the first pop-up cafe within the next couple of months

There being no other business, the meeting closed at 9:00 pm

Signed: Date: